



Foster Care Program Responsibilities of Providers and Guidelines

Please Note: In this document the SNUGGLE Foster Care Volunteer is referred to as the Provider.

General Requirements of the Provider

- Foster care shall be provided at the location that has been approved on the Provider's application. At no time shall the foster animals be placed off-site without prior approval from SNUGGLE. In the event of an emergency situation, SNUGGLE must be notified as soon as possible.
- Provider will be required to attend at least an annual SNUGGLE Foster Care Volunteer meeting focused on education, training and information regarding policy updates.
- The maximum number of animals in the Provider's home shall not exceed the local ordinance allowance. This includes any pets already living in the home prior to the arrival of any fosters.
- Provider must email the Foster Care Coordinator at least once a week a written update on the foster animal's condition, along with photographs. SNUGGLE will post some of the updates and photographs on the SNUGGLE Facebook page. Providers cannot post on the SNUGGLE Facebook page.
- Provider cannot share updates or photographs of foster animals on Social Media.
- At no time shall the Provider accept payment for foster animals in their care. If donations are received, these shall be remitted to SNUGGLE as soon as possible and SNUGGLE shall be notified of any donations within 24 hours.
- Provider is responsible for any damage by a foster animal in their care to include, but not limited to, furniture, carpets, porches, siding, landscaping, clothes, etc. SNUGGLE is not held liable.
- Provider is responsible for any disease, illness, virus or injury to any other animals or people caused by coming in contact with the foster animal. SNUGGLE is not responsible.

Supplies

- All animal supplies, including, but not limited to food, bowls, milk replacer, litter, baby blankets, cages, etc. are provided by SNUGGLE. Provider must make arrangements to pick up supplies as needed. Royal Canin food, however, is shipped directly to the Provider.
- Provider must obtain approval from SNUGGLE prior to purchasing any animal supplies in order to be reimbursed. The Provider must submit the original receipt within 30-days of purchase. The receipt shall only have SNUGGLE items on it and not personal items.

Caring for the Animals

- Provider must immediately report any illness or death of an animal to the SNUGGLE Foster Care Coordinator.
- Provider must update the SNUGGLE Foster Care Coordinator of any significant changes with the foster animal.
- All animals must be provided with proper food, water, shelter and exercise when applicable. Animals must not be kept in garages, basements, attics or any other area within the house without adequate heating and cooling. Felines must be kept indoors at all times and never allowed to roam freely outdoors. Canines must be let outside only when the Foster Care Volunteer is home. They must have access to a secured, fenced in area or an adequately sized dog run when playing, exercising or going to the bathroom. Shade and shelter must be provided.
- Providers are encourage to work with the animals to include socializing them, handling them, crate training, housebreaking and leash training.
- Should the foster animal for any reason no longer be a fit for the current Provider, they shall contact the SNUGGLE Foster Care Coordinator to request the animal be picked up and placed with a different Provider. Medical records must remain with the foster animal at all times.

Veterinary Care

- Provider is required to visit only SNUGGLE approved veterinary clinics/hospitals. SNUGGLE negotiates special pricing with these veterinarians and has selected them for their expertise. In the event of an emergency situation where a Provider must visit a veterinarian not on the SNUGGLE approved list, SNUGGLE must be notified immediately to get approval.
- Provider must notify SNUGGLE about any scheduled vet appointments within 24 hours of the appointment. In order to keep cost down, SNUGGLE stocks some commonly prescribed medications making them available to Providers when one their fosters needs them.

SNUGGLE's Rights

- SNUGGLE retains the right to inspect the premises of an active Provider without notice.
- At any time, SNUGGLE may terminate the Foster Care Provider's agreement. In the event of a termination, the Provider must return all foster animals and supplies within 24 hours.

[Return to SNUGGLE Website](#)